Minutes (available on web and already distributed by listserv)

ITPB Attendees: Chair Chris Foote, Kathy Atchison, Jack Beatty, Christine Borgman, Alfonso Cardenas, Jim Davis, David Kaplan, Kathleen Komar, Mike McCoy, Sam Morabito, Tom Phelan, Osman Ratib, Lisa Spangenberg, Gary Strong, Chuck Taylor

Guests: Bill Roy (Graduate Council), Mike Schilling (CTS), Ross Shideler (Graduate Division), Marsha Smith (ATS), Kent Wada (OIT), Esther Woo-Benjamin (OIT), Don Worth (AIS)

Agenda:

1) Alfonso Cardenas introduced Professor Kathryn Atchison, Associate Dean, Dentistry and Public Health as a new ITPB member.

2) ITPB recommendations for using technology to facilitate remote facilitation in graduate dissertation/proposal defense meetings

For graduate dissertation and proposal defense meetings, the current Graduate Division policy requires physical presence in the room - videoconferencing is not allowed as a substitute. As part of the ITPB and UCLA’s official commitment to use more IT in instruction, the Board proposed and voted on the motion to petition the Graduate Council to permit students to have one member be involved via videoconference for qualifying exams and dissertation defenses. All ITPB members present except one (who wanted more time to understand the issue) voted in favor of the motion.

Bill Roy representing Graduate Council and Ross Shideler representing Graduate Division indicated that Graduate Council will consider the use of technology in the future and will explore this with the Graduate Council and Graduate Division leadership. The issues they have been evaluating include how interpersonal dynamics between on-site participation vs. remote participation would change the process; and equity issues in equipment and facility availability and/or affordability for students to use the technology.

3) Launching the ITPB’s January 2004 cost reduction action plan to the Chancellor as an ITPB campus initiative and process
The Chancellor’s office and the Academic Senate are co-sponsoring a nine-month assessment and validation process for the implementation of a campus initiative to reposition IT at UCLA by changing current technical, organizational and fiscal practices. Based on the existing plan to consolidate IT infrastructure layers developed in response to the Chancellor’s call for cost reductions in 2003, this initiative moves the plan from one that is primarily focused on individual cost saving components to an institutional initiative to reallocate cost savings into IT programs and services that can differentiate UCLA as a leading University in research, instruction and community service. Preliminary analysis indicates significant potential for cost savings and funding reallocation to 1) cover the continuing costs of the increasingly ‘commodity’ aspects of IT infrastructure, 2) minimize the funding drain on escalating infrastructure costs, 3) push resources toward department and end-user research, instruction and community partnership services, 4) rationalize IT expenditures and 5) better position for desired regional and institutional behaviors. The goals of this initiative are to:

- Validate the value of regional and central consolidation of infrastructure facilities as detailed in the existing cost reduction plan.
- Create a new fiscal and technical model to adequately sustain and continually enhance UCLA’s IT infrastructure by producing cost savings and avoidance at the infrastructure layer.
- Create a new fiscal and technical model that preserves and ultimately augments local funding, now invested to support distributed infrastructure, so that it can be shifted into direct support of the core research, instruction, and community service mission of UCLA.

The proposed planning process for implementation of this initiative follows the established ‘ITPB Process’, with Executive Sponsorship, Functional Oversight Committee, standing IT committees to provide recommendations, and key stakeholder committees to include Executive Committee, Deans’ Council, Resource Allocation Advisory Group (RAAG) and a faculty stakeholder group. Assessment and validation will include external and internal reviews. Recommendations are expected in Spring 2005. The Repositioning Information Technology Overview and Process documents can be found at: http://www.itpb.ucla.edu/documents/default.htm#July2004

The ITPB by unanimous vote, agreed to:

- Become the sponsoring campus committee for the campus consolidation initiative and to accept charge of delivering implementation recommendations to the Executive Sponsors.

- Endorse organization, process and framework for proceeding with the initiative.
The Board suggested adding two more faculty members to the Functional Oversight Committee. Specifically, they recommended Jackson Beatty (as chair of the FCET), and Charles Taylor (ITPB member) who declined. A recommendation was made to ask a faculty member of the Computational Research Advisory Board (CRAB). The Board also emphasized the consolidated model must be responsive to academic concerns and unique needs.

4) **Next Meeting – September Retreat**

   Friday, September 24, noon – 5 p.m. (social hour from 5 – 6 p.m.)
   Faculty Center Downstairs Lounge

5) **Actions**

   - Petition the Graduate Council to permit students to have one member be involved via videoconference for qualifying exams and dissertation defenses.