Information Technology Planning Board (ITPB)  
www.itpb.ucla.edu

October 25, 2004  
Meeting Summary

Minutes (available on web and already distributed by listserv)

ITPB Attendees: Chair Chris Foote, Kathy Atchison, Jack Beatty, Alfonso Cardenas, Brian Copenhaver, Jim Davis, David Kaplan, Greg Kitch, Kathleen Komar, Adrienne Lavine, Sam Morabito, Lisa Spangenberg, Gary Strong, Chuck Taylor

Guests: Mike Lee (PDP participant), Larry Loeher (OID), Margo Reveil (ATS), Ruth Sabean (OIT), Mike Schilling (CTS), Judi Smith (College), Kent Wada (OIT), Esther Woo-Benjamin (OIT)

Agenda:

1) Educational Technology

The purpose of this topic was to provide information to the ITPB on major institutional initiatives in educational technology and to solicit feedback and guidance on overall direction and strategies.

The FCET areas of focus and the Library educational technology initiatives are described in the document: IT in Instruction: 2004-2005 – FCET Update and Recommendations. The OID educational technology initiatives are described in the presentation: Moving the Mean Forward. The Blended Instruction initiative is described in the presentation: Blended Instruction Case Studies. The ITPB agreed to support continuation of funding for the BICS program. The Board also requested the FCET to 1) create a continuing and evolving campus-wide vision and implementation plan for IT in undergraduate instruction; 2) make recommendations to ITPB on key IT infrastructure initiatives that impact undergraduate instruction; and 3) make recommendations to ITPB on UCLA’s structural and organizational requirement for pursuing institutional planning on Educational Technology.

UCLA’s accreditation was last reaffirmed in 1998 and is due for review in 2008 by the Western Association of Schools and Colleges (WASC), one of six regional associations that accredit public and private schools, colleges, and universities in the United States. UCLA can choose themes for comprehensive self study to assess its educational effectiveness and institutional capacity. This is an intensive process that begins in spring 2006 and concludes in Spring 2009. Vice Provost Judi Smith proposed using the WASC accreditation process as an opportunity to study the effectiveness of UCLA’s use of IT in instruction.
There was a suggestion to not make educational technology one of the themes in the WASC self-review because of the length and complexity of the accreditation process, but rather to review educational technology as part of the implementation of the IT vision by the ITPB and FCET.

2) **Research Involving Monitoring or Collection of Traffic on the UCLA Network**

With the growing number of proposals to do research involving monitoring or collection of traffic on the UCLA network, there is general concern about how to protect both institutional and individual privacy as well as academic freedom and need for guidance on where approval rests. The Privacy Board is not yet operational (it has been formed but has not appointed a chair). The ITPB recommended re-examining the Privacy Board’s charge to see if this issue is within its scope. Since this is both an administrative and academic issue, the ITPB suggested that the Privacy Board should make a recommendation to the Senate and Administration.

3) **Reports**

   a. **Repositioning IT Initiative**
      
      Three candidates have agreed to be on the External Network Review Team: Ron Johnson (U of Washington), John Silvester (USC), and Ken Klingenstein (Internet2/U of Colorado). Discussions are continuing with the ITFOC on the search for a 4th member who has the same type of qualifications but is not affiliated with a central IT unit.

   b. **U.S. House of Representatives Testimony on P2P Piracy**
      
      Jim Davis was invited by Rep. Howard Berman, the Ranking Member of the House Judiciary Committee’s Intellectual Property Subcommittee, to be a guest witness at the October 5, 2004 Oversight Hearing on Peer-to-Peer (P2P) Piracy on University Campuses: An Update. Jim discussed UCLA’s Quarantine Approach to dealing with DMCA notices and other efforts underway at UCLA.

4) **Future Meetings**

   - Monday, November 22, 2-4 p.m. @ YRL West Electronic Classroom
   - Tuesday, December 14, 2-4 p.m. @ 2121 Murphy

5) **Actions**

   - Review Privacy Board’s charge to determine if approval of proposals to do research involving monitoring or collection of traffic on the UCLA network is within its scope.