Information Technology Planning Board  
Meeting Summary  
Friday, March 11, 2011  
11348 YRL

ITPB Attendees: Jim Davis, Deborah Estrin, Derrek Hibar, Jerry Kang, Patricia Keating,  
Kathleen Komar, Jonathan Kuo, Mike Kusunoki, Andrew Leuchter, Michelle Lew, John Mamer,  
Janice Reiff, John Riley, Tim Stowell, Gary Strong,

Stephanie Hokama, recorder

Absent: Christopher Lee, Sam Morabito, Warren Mori, Alan Robinson, Arthur Toga,  
Christopher Waterman

Invited Guests: Prashant Doma, Matt Margolis, Bruce McCrimmon, Mike Van Norman

Resources: Ross Bollens, Michelle Chen, Larry Loeher, Jackie Reynolds, Andrew Wissmiller

Chair Kathleen Komar called the meeting to order at 1:08 PM

Agenda Item #1: Approval of the Meeting Summary (Komar)

The summary from the January 31, 2011 meeting was approved.

Agenda Item #2: TIF Response Letter (Komar)

EVC Scott Waugh’s response to the TIF subcommittee and ITPB was distributed with meeting materials. Although he accepted the committee’s recommendation, a substantive issue is yet unresolved: IT funding out of TIF dollars remain too small to use as planning funds. ITPB still encourages a strong effort to develop an investment plan. However, Scott is holding off on this issue and has asked Jim Davis to develop a process to lay the initial groundwork. The amount of money involved needs to be determined, as well as how the crossover with other committees will be handled (CITI).

TIF barely covers what is needed; no funds remain for planning and development. It would be beneficial to the campus to establish a fund that remains stable over the years. This issue will return for consideration by the board.

Agenda Item #3: Student Subcommittee (Jonathan Kuo/Derrek Hibar)

Derrek began with an overview of the student enrollment procedures. A student’s first contact with UCLA is to register for classes, which requires four different websites used to enroll. It is
very fragmented and each component is under the control of a different administrative area. A meeting was recently held to obtain student input.

Jonathan explained that the difficulty in integration is the differing software and none of the administrative departments have the resources to fix this. There is also reluctance toward change by URSA. This student committee will continue to meet to discuss other problems beyond enrollment and long term solutions. Representatives will be present to listen to students. Matt Margolis, USAC, also attended the meeting to provide input on student issues.

Larry Loeher commented on the registration process and how a “syllabus at a glance” feature is something that students would like to have. This would enable them to see what prerequisites, textbooks, final/midterm expectations are part of each course offering. It was mentioned that MIT has a form of this feature, but it posts information after the class has been completed. It was suggested that we obtain information from other UCs to determine how they handle student enrollment.

These issues will continue as topics for discussion by the Board.

**Agenda Item #4: Geo-Location Security (Bollens)**

UCLA employs a single sign-on for multiple university applications. However, the security group has found a significant number of credentials that have been compromised, including over 300 originating from China. There are also continuing complaints of spam, phishing scams and infected machines. Many students share credentials with parents and friends, which can further compromise login accounts. Often, when the MPAA/RIAA locate a student who has been illegally downloading materials, their machines have been compromised.

Geo-location issues may be a legal problem that needs to be considered. It could violate privacy of individuals.

Security monitoring has resulted in 416 notifications in 10 days; 365 respond immediately, 10% a little later. There has been no negative feedback, however, there are no consequences. There needs to be criteria that protect login IDs. Policy 401 should be visited at the same time.

**Agenda Item #5: Online Software Training (Reynolds)**

A survey of the use of Learn IT showed that there were over 4,000 hits by staff, 2,500 by students. There were 642 students and 830 employees who completed courses. Eighty percent of them rated Lynda.com a 5 out of 5 ranking. To renew the contract would cost approximately $3/student for $90K per year. The licensing could be UC-wide and may benefit individual professors if they required students to complete online courses in specific software programs.

In subsequent discussion, a point was made about the justification of an expense like this in the current financial environment and that this was a $100K ticket for a solution looking for a
problem. Additional questions were asked about contracting for a smaller number of programs requested by faculty, source of funding, and tradeoffs for this service. Detailed data was requested for future consideration.

**Agenda Item #6: Faculty Digital Presence (Kang)**

The object is to leverage the internet better for faculty. Jan Reiff and John Mamer will be part of the subcommittee to consider this issue. If anyone else is interested, please contact Jerry Kang. If it is determined that there is value added, then we should provide faculty a template for establishing a digital presence. Wordpress is recommended for this use.

**Agenda Item #7: IP Address Issue (Mike Van Norman)**

Although there will be no action by the board on this issue, it is important to be aware. The internet is currently running version four; version six was approved in 1998. America is running out of addresses, as is Europe; South America, Central America and Africa will run out in 2013. IP version four space is going to fragment and routing tables will “blow up”. The internet will be compromised over the next two years.

UCLA is running out of space, as well. There are many issues, including inefficient use of current space. Version six will deploy on campus on June 6.

The meeting was adjourned at 2:45 PM.