Information Technology Planning Board  
Meeting Summary  
Friday, May 10, 2013  
Math Sciences 5628


Michelle Chen, recorder

Absent: Jonathan Furner, Robin Garrell, Franklin D. Gilliam, Jr., Chon Noreiga, Jeremy Reynard

Invited Guests: Arash Naeim, Annelie Rugg

Resources: Ross Bollens, Larry Loeher, Andrew Wissmiller

Chair Jerry Kang called the meeting to order at 2:09 PM.

Agenda Item #1: Approval of February 22, 2013 Meeting Summary

The summary from the February 22, 2013 meeting was approved.

Agenda Item #2: Increasing UCLA Logon’s Password Complexity (Ross Bollens)

The campus is looking into increasing the complexity of UCLA Logon passwords. Only the UCLA Logon account will be affected. New passwords will require a minimum length of 8 characters, including one character from each of these four groups: lowercase, uppercase, number, and special character. This change will be rolled out in phases, starting with new accounts. The campus is also looking into two-factor authentication and is starting a pilot with the InCommon Federation.

Agenda Item #3: Research Informatics Strategic Plan (Arash Naeim/Jim Davis)

The discussion at this meeting was a preliminary discussion that will inform the next draft of the Research Informatics Strategic Plan and an endorsement at the next ITPB meeting.

The RISP group is requesting ITPB support on the creation and composition of a RISP Board, who will be charged with prioritizing and evaluating research informatics initiatives. They would also like ITPB to refer initiatives and projects that are relevant to research informatics to the RISP Board for evaluation and feedback prior to ITPB endorsement.
The need for a RISP Board came as a result of a project to develop a 10-year Research Informatics Strategic Plan (RISP) focused on coordination, development and investment to build campus capacity and capability now and for the future. For the purposes of this Research Informatics Strategic Plan, research informatics is defined as data collection, generation, computing, storage, analysis, visualization, access, and sharing in support of research. A governance process needs to be defined to deal with research informatics on campus, and the RISP Board can provide oversight for these initiatives.

The RISP project team is proposing for the RISP Board to assist in the continued development of the campus-wide vision and implementation plan for research technology, make recommendations to the campus leadership and the ITPB on key strategic and policy IT initiatives, evaluate the business case of each research informatics initiative, and oversee the implementation of key infrastructure capability and practices in the use of IT in research. The Board would be made up of 4 seats for the Institutes and Library; 5 seats for Health Sciences, Biological Sciences, Physical Sciences, and Engineering; 5 seats for Humanities, Social Sciences, Film & Theater, Arts & Architecture, Public Policy, Law, and Management; 1 seat for the Museums, 1 seat for a member of ITPB, and 1 seat for a member of the Academic Senate.

The ITPB discussed the role of IDRE versus the RISP Board and whether the responsibilities that the RISP Board would have could be absorbed by IDRE rather than creating a new committee. The main concern was the lack of clarity around the role this Board would serve and the opportunity costs for people’s time serving on the RISP Board. The project team will take the feedback from the ITPB and revise the RISP plan document accordingly, and distribute the new version to the ITPB prior to the next meeting.

This topic will be brought to ITPB again for future discussions.

**Agenda Item #4: Next meeting and adjournment (Jerry Kang)**

The meeting was adjourned at 3:12 PM. The next ITPB meeting is scheduled for Monday, June 17th, from 10am-12pm, in Math Sciences 5628.

The issue of providing wireless in the general assignment classrooms came up again in a FCET meeting. The FCET is currently preparing a statement and John Mamer will send it out to the ITPB for feedback. This issue can be discussed further at the next meeting.