Chair Jerry Kang called the meeting to order at 1:05 PM.

**Agenda Item #1: Approval of February 2, 2012 Meeting Summary**

The summary from the February 2, 2012 meeting was approved.

**Agenda Item #2: UC Online Education Project (John Mamer/Jim Davis)**

This is a reprise of the Online Education discussion from the previous ITPB meeting.

UC wants to promote the online courses to non-UC students. There are a few major issues that need to be resolved: who owns materials after courses have been created? Can they be redistributed without faculty permission? Are there pre-requisites for these courses? Do we have to examine credentials of non-UC students?

There will be 3 courses going forward from UCLA in UCOE; 2 built in the Moodle environment and being linked into the UCOE environment, and 1 built in the UCOE environment. The issue of where and how to register for these courses has not yet been resolved. UCLA is possibly seen as a bottleneck for the project. There will be a system-wide body to approve courses.

ITPB’s role is to act as a clearinghouse for discussion and feedback. It can also weigh in on the Moodle/Blackboard interface issue. Another possibility is to revisit the principles of UCLA’s experiment with online courses.

This topic will be brought to ITPB again for future discussions.
Agenda Item #3: Faculty Digital Presence/OpenScholar (Jerry Kang)

The sample OpenScholar page layouts can be found online at: http://www.itpb.ucla.edu/documents/2010/OpenScholarSamplePages.pdf.

UCLA’s Information Technology Planning Board (ITPB) and the Office of Information Technology are cosponsoring the Scholars @ UCLA pilot project, to empower faculty to create a professional website to highlight their scholarship, teaching, and service. This project targets faculty who would like to have a web presence but lack the technical or financial resources to do so. The Scholars @ UCLA project is designed to allow faculty to set up their website easily using UCLA themed templates; customize their sites with various features such as bio, publications, and blog; and keep their content up-to-date 24/7. The project coordinators are looking for up to 50 participants for the pilot.

The issue of cost and pricing has not yet been determined. The pilot will be at no cost, but if the project is successful, then the project sponsors will come back to the ITPB to discuss the issue.

Action Item: Motion passed to endorse the Scholars @ UCLA pilot project.

Agenda Item #4: UC Climate Survey (Susan Drange Lee)

The presentation for the UC Climate Survey can be found online at: http://www.itpb.ucla.edu/documents/2010/UCClimateAssessment.pdf.

The UC Climate Assessment is meant to provide the University of California with information about the climate of each campus. The survey will be sent to all campus’ faculty, staff, and students in Winter 2013. The results of the survey will inform current work that is happening on campus. Whether the results sent to UCOP will just be aggregate data or raw data has not yet been decided. The survey is currently housed at Penn State and it was determined that the survey did not need to go through the IRB process.

The project team is near the end of developing the assessment tool. General feedback has been that the survey is too lengthy yet must be completed in one sitting, can be taken multiple times by the same person, and can be taken by people outside of UCLA. Also, there will be a need for incentives to get a response rate that is statistically significant.

The Privacy Board has voiced concerns on the level of detail in the survey. Though the survey is anonymous, participants are asked to identify themselves in terms of their jobs and other identities. There are also no detailed plans for safeguarding the data for the future, which could lead to inconsistency in how the data is dealt with on each campus. UCOP is looking into whether this data would be subject to the Freedom of Information Act.

More information will be provided in the future as part of the project communication plan.
Agenda Item #5: Google Apps Implementation (Andrew Wissmiller)

The presentation for Google Apps Implementation can be found online at: http://www.itpb.ucla.edu/documents/2010/GoogleApps.PDF.

The Google Apps implementation team is currently provisioning Gmail accounts for incoming students. The plan is to move other students and alumni by Fall 2012. The landing page for the project is g.ucla.edu.

There were issues about what to do with students becoming employees and graduate students. Since there will be no change in the University’s access to employee email, it is the recommendation of the advisory team to provision Gmail to these students, but it is up to individual departments to set the guidelines for appropriate use. The ITPB suggested that the recommendation statement should note that there is no change to current university policy, point to the current policy wording, and give examples of different situations.

The Google Apps Advisory Team will now work on plans for faculty and staff email and will bring the issue back to the ITPB.

Agenda Item #6: Next meeting and adjournment (Jerry Kang)

The next ITPB meeting is scheduled for May 14, 2012, 1pm-3pm, in Powell 186. The meeting was adjourned at 2:56 PM.