

## **Information Technology Planning Board (ITPB)**

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**February 13, 2006**  
**Meeting Summary**

**ITPB Attendees:** Christine Borgman, Russ Caflisch, Dana Cuff, Jim Davis, Fe Hei, Bill Jepson, David Kaplan, Richard Meng, Sam Morabito, Gary Strong, Scott Waugh

**Guests:** Joel Bellon (Jim Davis' PDP mentee), Robin Garrell (Chemistry & Biochemistry/WASC Steering Committee co-chair), Pat Keating (Linguistics/FCET), Ray Knapp (Musicology/WASC Steering Committee co-chair), Larry Loeher (OID), Nick Reddingius (OIT), Ruth Sabeau (OIT), Mike Schilling (CTS), Judith Smith (College), Esther Woo-Benjamin (OIT), Don Worth (AIS)

### **Agenda:**

#### **1) FCET Recommendations for a Common Learning Environment**

At its November 29 meeting, the ITPB endorsed the FCET's work plan to converge on a common collaboration and learning environment:

- Form Functional and Technical Sponsors Groups (these have since been formed)
- Establish functional and technology criteria
- Evaluate possible solutions against the criteria
- Recommend a shared framework for UCLA
- Recommend approaches for implementing a shared service model that combines institutional, regional and local responsibilities

However, there were lingering questions regarding the terminology used in the recommendation, so the FCET was invited back to clarify the recommendation. Professor Pat Keating, chair of the FCET, reviewed some of the key goals and principles that were deemed critical in selecting a solution: single system; supports local customization and end-user service; opt-in service; consistent user experience; common tool set; and 24/7 help desk support. Professor Keating emphasized that nothing has been pre-determined and that ITPB concerns will be reframed as criteria to be used in the review process and then later in the definition of service, governance, and funding processes. The ITPB endorsed this approach.

#### **2) Western Association of Schools and Colleges (WASC) Initiative**

Academic Senate Chair Adrienne Lavine requested ITPB input on UCLA's proposal to WASC, especially on Theme 3: Using Educational Technology to

Enhance the Student Academic Experience. The FCET has already endorsed this theme and helped frame the campus questions. The ITPB generally agreed with advancement of Educational Technology as a set of questions to explore.

Feedback from the Board included concern in these areas:

- Physical space - lack availability of large classrooms
- Digital rights - need for more outward looking questions to address copyright and digital rights management issues; need for UC to take a policy stance
- Wireless and the distributed learning environment - need to understand the implications/issues

### **3) Reports**

#### **a. Repositioning IT update**

There has been progress in the following areas:

- Applied Security Task Force (ASTF) - this group of 7 campus experts was formed in Fall 2005.
- Enterprise Messaging Service (EMS) - Twelve units within Business & Administrative Services (B&AS) have converted to this campus Exchange Service. In the next few months, teams will be formed to review operational performance and quality, and design. The process will be validated with the converted groups to assess functional fit of services.
- Networking - network architecture and service design teams are being formed.
- Technology Infrastructure Fee (TIF) - Beginning July 1, 2006, the TIF based on FTE will be implemented. "Connect" funding will end and the "connect" portion of the TIF will be reassigned to the Repositioning IT initiative.

#### **b. Email address space update**

This initiative is moving forward in the following ways:

- Persistent email forwarding is being offered to recent graduates
- Transition issues with academic departments is being addressed (Summer/Fall)
- Policy governing collection of faculty and staff email addresses is being developed (Summer)

#### **c. Communications Assistance for Law Enforcement Act (CALEA) update**

This is still being monitored closely by the higher education coalition and University of California. Both are strongly opposed to CALEA.

**4) Future Topics**

Based on ITPB recommendations made at its November 29, 2005 meeting, the following topics are planned for Spring quarter meetings:

- a. Wireless**  
Recommendations for a workgroup to prepare background material: Alan Robinson, Bill Jepson, Dana Cuff, Mike Schilling. Other volunteers for the workgroup should send email to the chair or vice chair.
- b. Process and Governance**  
Jim Davis is working with various groups and committees to refine the process and will be bringing recommendations to the ITPB.
- c. Scholarly Interaction**  
Recommendations for a workgroup to explore how to assess educational effectiveness and educational gain: Gary Strong, Chris Borgman. Other volunteers for the workgroup should send email to the chair or vice chair.
- d. Repositioning IT**  
The ITFOC is continuing as the oversight group.

Scheduling for an early April meeting is in progress.