Background
The Business and Finance Bulletins IS Series was established in 1985 to provide a set of policies, procedures and standards for University of California information systems supporting business administration. The IS Series formalized policies previously announced in Presidential memos prior to 1985. IT security is addressed in the bulletin numbered IS-3. The current version of IS-3 was initially released November 12, 1998, then updated April 18, 2003 to accommodate the California security breach notification legislation.

Updating IS-3
Appropriate stewardship of UC intellectual property and information assets requires updated policy, guidelines, and standards to ensure the protection of confidential and critical information stored on all University IT systems and transmitted over University networks. Since IS-3 only addresses administrative information systems, a vacuum of policy oversight exists for all IT systems operated by University personnel, creating great risk for the University. Also, policy updates are required to achieve compliance with current legislation, in particular, the HIPAA Security Rule required by the Health Insurance Portability and Accountability Act of 1996, effective April 2005.

The current version has undergone review by campus and medical center CIO's, campus and UCOP IT and policy personnel, IT auditors, records managers, and additional constituencies who join in campus policy discussions.

Updates to IS-3 include the following changes:
- expansion of scope to govern “conduct of activities in support of the University’s mission.”
- new requirements to address incident response and planning
- improved logical security guidelines that address access controls (authentication and authorization) and encryption
- new physical security guidelines regarding device and media controls, maintenance records, and standards for storing data on portable devices
- updated references to revised University policy

Plan
Senior Vice President Mullinix will announce this policy update to campuses upon completion of discussions with expanded University constituencies.

Marked-up DRAFT Revised IS-3 (FULL-LENGTH version):
http://itpolicy.berkeley.edu:7015/UCITPSO/DRAFTS/IS3.total.11.12.04.doc

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