What is the FCET?  Appointed by the Provost in December 2001 with the charge to:
- Coordinate the sharing of instructional IT strategies, innovations, and solutions
- Draft instructional IT policies and guidelines
- Identify and prioritize services and other areas for collaboration; develop proposals as needed for purposes of obtaining funding augmentations
- Advise the College and Campus leadership on priorities and propose areas on which to focus resources
- Review problems and develop collaborative solutions which bring campus-wide benefits
- Evaluate effectiveness of instructional IT services; develop strategies to support continuous improvement
- Develop strategies to enable collaborative proposals in response to external funding opportunities

Membership:  Two faculty from each division in the College, one division CIO, one assistant Dean, the Assistant Provost for Educational Technology

Goals:  The FCET has focused primarily on two overarching goals:

1) Improve the instructional technology infrastructure

1a) Course Management System (see Project Assessment worksheet)
- Purpose: to develop a common approach and system for use across the College in order to facilitate ease of access (single sign-on) and sharing of materials, tools, and expertise across course and division boundaries; the new system will be based on national standards and thus enable UCLA to work with other institutions.
- Status: six-month proof-of concept is now underway; IT staff working to merge existing tools in a common structure. Seamless integration with several components of MyUCA are included in this phase, as well as inter-operability with UCLA student systems.

1b) Classroom IT Infrastructure:
- Purpose: the OID Manager of Classroom Services was invited to provide an update on the current status of equipping and servicing classrooms, future plans, and problems which need to be addressed.

1c) Digital Tools Initiative:
- Purpose: Provide ease of access to information about and copies of particularly public domain software useful in teaching and research, as well as individual productivity.
- Status: Early discussions underway on the campus to shape a pilot and define start-up and on-going resources which would be needed.
2) Improve support services for using technology in teaching

2a) Resource Map:
• **Purpose:** to provide instructors with information about campus-wide services was collected and presented in an online resource available at: [http://www.college.ucla.edu/edtech](http://www.college.ucla.edu/edtech)
• **Status:** completed spring ’02; annual updates will be required

2b) Disseminate information about “what works” in teaching with technology:
• **Purpose:** to provide information about theory, applied research outcomes, and examples of uses of the web and IT in instruction.
• **Status:** a section of [http://www.college.ucla.edu/edtech](http://www.college.ucla.edu/edtech) was established to begin this process. Ongoing development is needed; funding currently does not exist.

2c) Provost’s Award for Innovation in Teaching with Technology
• **Purpose:** to recognize instructors who are making significant and unique contributions; to build a community of teaching innovators for purposes of sharing expertise and ideas
• **Status:** nominations for the first award are flowing (flooding?) in; recipients will be selected in Spring ’03 and recognized in a number of events, including the L&S Awards Dinner. Recipients will receive an award to support his/her teaching and research

2d) IEI evaluation
• **Purpose:** to advise the Provost on how best to assess the quality of services provided by the IEI
• **Status:** report due by the end of February; deliberations are underway

**Other Projects:** The ITPB has responded to requests for input on a number of projects:

• **IT Vision:** the committee discussed and reviewed early drafts and provided comments
• **Electronic Portfolios:** the committee reviewed an early concept being developed as an extension to MyUCLA as part of UCLA’s involvement in an E-Portfolio consortium. Involvement with this project will continue.
• **Mellon Grant/Blended Instruction Pilot:** the committee reviewed and supported the ITTF proposal for initiating pilots in blended instruction; faculty interest in participating in the pilots was extremely high.

**Current Projects Waiting in the Queue:**
• Creating a single point of contact for help with technology in teaching, a teaching “911” number and service
• Improving training to faculty
• Assessing what additional IT support faculty need to accomplish their goals to further integrate technology into their teaching
• Creating Departmental IT Experimentation Centers
• Overseeing a pilot using wireless technologies in instruction