On behalf of Jim Davis and Chris Foote, we would like to ask if you are willing to volunteer to provide perspective in one of the four areas. If you are interested, please send email to Esther Woo-Benjamin at ewoo@ucla.edu.

To ITPB:

A subcommittee comprised of ITPB members and Resource and Support staff (Chris Borgman, Jim Davis, Chris Foote, Ruth Sabean, Esther Woo-Benjamin) met to develop and recommend an approach for our half-day meeting scheduled for June 8th from 1 to 5 p.m. at the Faculty Center. We have developed a focus and general format for the meeting and will meet again to solidify the specific agenda and order of events based on your feedback.

First, we agreed the success of the retreat depends on good facilitation, facilitation that allows us to bring forward our perspectives but also to bring us to appropriate closure as a body representing IT on behalf of the University. To this end, we have made arrangements for the meeting to be facilitated by Michelle Grisham of Cisco. She comes with a strong perspective of what is possible with IT, she is a highly recommended facilitator that assists in developing a group's agenda and she has extensive experience leading executive level meetings.

We propose that the June 8th meeting be organized around "thinking" about IT direction and not "planning." In this context we are recommending the following three objectives:

1. Identify 6-9 IT areas of greatest value and impact that UCLA should focus on in the next 12-24 months.
2. Develop an initial summary of what we believe to be UCLA's IT strengths and opportunities.
3. Delineate the list of known barriers to proceeding and what people are currently having problems with. (A better understanding of these will emerge from the IT Strategic Planning interviews. A summary of preliminary findings from these interviews will be presented as part of this meeting).
4. Establish a set of actions to work through during the summer in preparation for a Fall planning session.

In support of these objectives, we propose a process to examine how various technology forces impact instruction, research, and outreach. Combining those with what UCLA brings to the table should result in what makes sense for UCLA relative to areas of emphasis. We have identified four technology forces to focus on:

1. Distributed Intelligence – the ability to collect and aggregate data from distributed sources, distributed collaboration, open source
2. Ubiquitous Connectivity – the ability to be networked and connected almost anytime and anywhere
3. Content/Data – the amount, the integration and accessibility of data and content, the need to keep data and content up to date
4. Insight into ways of making IT accessible – through manipulation, mining, visualization, interfacing.

We have a great deal of expertise on these subjects among the ITPB and resource members. For each of the four Technology Forces, we would like to ask a two-member subgroup to make a 10-minute presentation on how that force impacts instruction, research, and/or service. We would then proceed with a facilitated discussion around the points stimulated by the presentations.
If you are willing to volunteer to provide perspective on one of these areas, please let us know by sending an email to Esther Woo-Benjamin at ewoo@ucla.edu no later than Tuesday, May 22.

We are asking the Board and resource members to volunteer for subgroups and prepare presentations in the following areas prior to the meeting on June 8:

1) Distributed Intelligence
2) Ubiquitous Connectivity
3) Content/Data - Chris Borgman
4) Insight Through Views - Chris Foote

Please let us know of your interest and willingness to provide perspective on one of these areas by emailing Esther Woo-Benjamin at ewoo@ucla.edu no later than Tuesday May 22. We plan to finalize presenters by May 25. Also, please provide us with your feedback and comments on the proposed objectives and approach for the June 8th session.

Thank you in advance for your participation in the upcoming session.